IntelliPay – `Intelligent Payroll Software`

Features

- Attendance Management
- Leave Management
- Define n number of Earning/Deduction Heads.
- Multiple Salary Structures
- Loan Management
- Arrears/ Reimbursement/ Third Party Loan/ Advances taken care of
- All statutory norms implemented by default
- Auto TDS calculation. HRA, Concessions under Section 80 are taken care of. So the employee gets max benefit in TAX.
- Exhaustive Reporting
- Implemented on latest technology Dot Net with AccessDB.
- Data can be exported to ERP DBs such as Oracle/ PostGreSql/ MSSql/ MySql (on Request).
- Exhaustive Master data of employee can be managed
- All government defined forms automatically populated. Crystal report used. Reporting Data can be exported to excel files.
- Different formats for salary slips available can have one or two salary slips on single A4 page.
- Full and Final Settlement
- Access Control
- Auto Backup and Emailing facility

Attendance Management:

IntelliPay has two modes of attendance system, one on partial work and another on non-partial work. If partial work then hourly salary can be computed this helps in giving extra salary on extra hours worked or on extra production units. For non partial attendance, system checks for at least one check-in or check-out and marks attendance. Monthly attendance automatically computed on this data. The data can be imported from any punching machine's exported excel file. Weekly off of each employee can be maintained separately. Holiday list at organization level can be defined which can be optional and compulsory.

Leave Management:

In IntelliPay one can define different leave types. These leave types can be paid or unpaid. If paid then can be encashed or carry forwarded to next year. Separate leave account for different leave types for each employee maintained. The leave tracker of an employee can be viewed to get all the details of his leave.

Define Earning/Deduction Heads (ED heads)

One can define 'n' number of heads under earnings or deductions. Each head can be defined in five different ways viz. Slab, %Basic, Formula, Manual, Least of the group. One can device complex formulae which can also be reused.

Salary Structure

'N' number of salary structures can be defined. A salary structure can have n number of ED heads under it and one ED head can be under multiple salary structures this gives user power of reusability. A salary structure is then associated with an Employee Class, employees belonging to this class will automatically get the linked salary structure. One Salary structure can be associated with one or many Employee class but not vice-versa. Hence Change in a salary structure affects all employees in the class, this reduces significant time.

In a special case scenario an employee can be given additional ED heads also.

Loan Management

Loan can be given to an employee if he satisfies certain conditions. These conditions are min service period, Max loan amount (in Multiple of basic salary), Max no of EMIs, Max EMI amount (in % of basic salary), Min Interest rate (monthly). The computation table is automatically calculated and once the loan is approved then the EMI is auto deducted from the salary.

Arrears/ Reimbursement/ Third Party Loan/ Advances

Arrears and recurring arrears can be configured which are taxable. Third party loan or third party premium payment such as LIC payment can be configured as recurring arrears. Arrears are of two types to be paid and to be taken back. Other non-fixed heads such incentive/ bonus/ contribution towards organization can be configured by way of arrears.

One can also configure pre-defined arrears so that these arrears can be separately shown in the salary sheet.

Statutory Norms

By default all statutory norms are pre defined such as PF, PT, ESIC, Tax Slabs, TDS concessions under various sections, LWF etc. One does not have to configure the heads for the same. Although if the values change, the user can easily change them and need not be dependant on the vendor.

TDS Calculation

TDS is automatically calculated. TDS applicability slab is pre-defined which can also be changed. Concessions provided by government under various sections are also configured. One can save tax by declaring under these sections.

Exhaustive Reporting

Various types of reports are available moreover data can be exported to excel for further formatting. Reports such as Department-wise Salary, Employee monthly attendance report, Employee yearly attendance report, New Joinee and Left Service Employees report, Bank wise salary report, employee monthly salary report, employee annual salary report are configured.

Database Supported

By default data is stored in AccessDB but on change request application can be modified to support existing client's database such as MySql, MSSql, Oracle, PostGreSql.

Exhaustive Employee Master Data

Employee's data such as present address, permanent address, emergency contact info, assets given to employee, family details, education qualification, certificates submitted, PF#, ESIC#, PAN#, Concessions availed for the financial year etc

Forms

All forms generated according to government laws. EPF forms 12A with PF statement, PF challan, 3A, 6A, 5, 5A, 10, 7, 13, 19, ESIC forms 5 ESIC statement declaration and challan. TDS forms 12BA, 16 and 24. PT and LWF challan also available.

Full and Final Settlement

Full and final settlement of an employee can be initiated. Gratuity can be given. Encashment of paid leaves possible remaining salary computed. A full and final settlement statement printed.

Access Control

By default admin user is created password of which can be changed. Admin can create unlimited user logins. Admin can restrict use of the software to a particular user by enabling/disabling functionalities. Tracking of activities possible. Critical activities by users can be monitored.

Auto Backup and Emailing facility

Auto backup of DB provided so that whenever user closes the application back will be automatically taken. Reports can be mailed through the application directly with attachments for hassle free operation.

IntelliPay is developed on latest dot net technology to make it powerful, yet easy-to-use. It makes payroll processing a hassle free job and any individual can configure/change without any prior training. It's enhanced and additional features make IntelliPay the best value for money in payroll software category.

Minimal manual intervention in defining EPF, ESIC, EDLI and Gratuity required. Supports 'N' number of employees. CTC based salary computation possible. Master data can be imported to IntelliPay from a formatted excel file. So that setup time is saved. We provide online support for auto configuration and resolving issues.

A product from
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